



County of Orange

MEMO

DATE: August 16, 2011

TO: Development Processing Review Committee

FROM: Rick LeFeuvre, Director, OC Public Works/OC Planning *RL*

SUBJECT: DPRC Meeting Minutes – August 11, 2011

A meeting of the Development Processing Review Committee was held on Thursday, August 11, 2011, at 8:30 a.m. in the H. G. Osborne Building, on the Eighth Floor, in Executive Conference Room 808.

The following persons were in attendance:

MEMBERS

Michael Recupero – Recupero & Associates, Inc. (1st District)
Jay Bullock – Planning Solutions, (Chair) (2nd District)
Jackie Hare – J. L. Hare Associates, Inc. (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Joe Lambert – Construction Planning Services (3rd District)
Carl Taylor – Huitt-Zollars, Inc. (Vice-Chair) (4th District)
Thomas Grable – Tri-Pointe Homes (5th District)

GUESTS

Rosette Sunio – Guest of Carl Taylor

STAFF

Rick LeFeuvre – Director, OC Planning
Michael Balsamo – Manager, OC Planning/OC Communities
Cynthia Baker – Manager, OC Community Development/Customer Care Permit Services/
Neighborhood Preservation
Laree Brommer – Manager, OC Planning/OC Planned Communities/Land Use Planned
Communities
Mahrooz Ilkhanipour – Manager, OC Planning/OC Community Development/Permit Intake
Bea Bea Jiménez – Manager, OC Planning/OC Planned Communities/Land Use Planned
Communities
Judy Kim – OC Community Development/Customer Care/Permit Services
Channary Leng – Manager, OC Planning/OC Communities/Current & Environmental
Planning
Polin Moudanlou – Manager, OC Planning/OC Community Development/Customer Care
Permit Services
David Shepherd – Manager, OC Planning/OC Planned Communities/Land Use Planned
Communities
Hadi Tabatabaee – Orange County Building Official, OC Public Works

MEMBERS ABSENT

Lee Lowrey – Lowrey Pacific Capital (1st District)

Fred Ameri – RBF Consulting (5th District)

1. Approval of Meeting Minutes for July 14, 2011

The meeting minutes for July 14, 2011 were moved for approval by Carl Taylor and seconded by Joe Lambert.

2. Planning Division Update

Rick LeFeuvre reported the following:

- As Cynthia Baker will soon be leaving, Polin Modanlou has been appointed to act as Interim Manager for Customer Care, Public Property Permit Services, and Neighborhood Preservation.
- Mobile tablet devices are planned to be provided to inspectors in order to improve information accessibility and efficiency in the field.
- The information regarding Water Quality requirements has been updated on the OC Planning website. Staff has also completed training in preparation of the new changes and permit requirements. Michael Recupero offered to provide a brief training on Water Quality to DPRC members during the next September meeting.

3. Fire Hazard Zone Mapping

- Michael Balsamo spoke on the parcel reclassifications for fire hazard levels and answered questions regarding potential repercussions of the new designations. Staff is expecting to get an updated Fire Hazard Zone map to present before the Board of Supervisors.
- Michael Recupero explained the differences and requirements of the "Emberzone 1 & 2" designations. He also reported that discussions with the Orange County Fire Authority are currently ongoing in regards to adopting the most cost effective and accurate reclassifications.

4. Parking Ordinance Update

- Jay Bullock provided an update regarding the Parking Ordinance update that Staff had presented before the Planning Commission. He reported that the Planning Commission expressed their support of the new updates and was complimentary of Staff's progress.
- Carl Taylor mentioned grade percentages for retail sites and Jay commented on 28' versus 30' driveway widths. The committee was encouraged to provide comments to staff.

5. Other Business

Rick LeFeuvre acknowledged Cynthia Baker's hard work and dedication to the County, and thanked her for all her contributions during her time here.

6. Next Meeting

The next meeting of the Development Processing Review Committee will be held on Thursday, September 8, 2011, at 8:30 am.